The purpose of this overview is to provide Directors of the CNY USBC Association, committee members and volunteers guidelines as to what is expected for your service to the Association.

## As a Director (committee member or volunteer) you are expected to:

- Be a member of the Central New York Association, with a good background in bowling.
- If you are an active bowler, you must participate in at least one (1) sanctioned league. If you are not actively bowling, you can still be a director.
- You must attend the regular Board meetings (and occasional special meetings that may be scheduled).
- You will be assigned to bowling centers reasonably close to your home, either by yourself or in conjunction with another Director, to present honor score rings and awards, collect for BVL, and to be available, if requested, by the leagues.
- Canvas the centers for entries into the City tournaments and other Association-sponsored tournaments. In addition, you would be expected to encourage other non-sanctioned leagues to become sanctioned.
- Visit with the proprietor often enough to show our interest and maintain his/her goodwill.
- Join other Directors (and other bowlers) in entering tournaments promoted by our Association, the New York State USBC Association, and/or the USBC National tournaments and actively promote these tournaments.
- Bring any talents, such as finance, accounting, legal, or marketing to lend this expertise without financial compensation and serve on one or more committees that organize and administrate various segments of the Association programming.

## League and Center Assistance:

• Contact the Association office whenever there is a question on rules or regulations. The Board's rules committee will handle any issues where rules need to be interpreted. You are not expected/nor required to assume the responsibility of declaring the rules.

## Finally:

- In all cases, taking the position of Director or Officer (volunteers included) of this Association makes you a representative of the United States Bowling Congress. You are a member of the Board of Directors of the Association and, as such, you can no longer feel free to say what is on your mind without the possibility of repercussion. You may be quoted as an authority or representative and your very disposition could be construed as the attitude and position of the Association.
- A Director must always conduct themselves in a professional manner and maintain personal and official dignity. You are expected to promptly report and complete your assignments and should not expect to accomplish everything solely at the board meetings.

## **USBC REQUIREMENTS**

- As a director, you are required by USBC to complete the RVP and SafeSport programs. In the event you do not comply with this requirement, USBC will notify our office that you are not qualified to serve in the capacity of Director (or Officer) on the CNY USBC Association Board.
- The CNY USBC Association has a confidentiality agreement that must be signed at the time you officially become a Director on the Board and will remain in place until you either resign or are discharged in your capacity of Director or Officer on the Board.

The Board expects each member to maintain the confidentiality of the business conducted at the Board meetings. The discussions and decisions that are presented throughout the meetings are to be held in strict confidence with the exceptions of matters that must be presented to the full membership at Annual and Open membership meetings.